



INTERNATIONAL BACCALAUREATE ORGANIZATION

Diploma Programme

Application form part A

*(To be submitted at least **15 months** prior to the planned commencement of teaching the programme.)*

The appropriate application fee must be paid to the finance office in Cardiff or to IBNA New York office for North American schools when submitting this application part A.

Name of school:

Incline High School

Date of submission:

September 29, 2009

*Diploma programme
Application form part A
(application for candidate status)*

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Notes to the user

1. This *Diploma Programme application form part A* should be read in conjunction with:
 - *Diploma Programme guide to school application*
 - *Diploma Programme school guide to the authorization visit*
 - *Application procedure for candidate schools*
 - *Rules for authorized schools: Diploma Programme*
 - *General regulations: Diploma Programme*Further information can be found in *Schools' Guide to the Diploma Programme* (<http://www.ibo.org/>).

2. This application form requests information under the following headings.
 1. Contact details
 2. School information
 3. Students
 4. Academic programmes
 5. Master schedule/timetable
 6. Teaching personnel
 7. School facilities
 8. Preparation for the introduction of the IB Diploma Programme—consultation
 9. Preparation for the introduction of the IB Diploma Programme—financial planning
 10. Preparation for the introduction of the IB Diploma Programme—implementation

3. This document also includes the following additional information and requests for information.
 - Application part A coversheet
 - Appendix 1 Proposed IB Diploma Programme subjects
 - Appendix 2 Professional development of IB Diploma Programme teachers

4. This *Diploma Programme application form part A* and appendices should be completed electronically and e-mailed to the IB regional office. The application should also be copied to the appropriate regional representative (where applicable).

Insert your responses in the boxes provided for each question. The boxes will expand as you type your responses. Ensure that the school is clearly identified in all correspondence.

Note: If you are unable or unwilling to provide information for any of the items in this application, please provide an explanation.